

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

June 9, 2022

Chair Scott Isenman called the Board of Commissioners meeting to order at 5:00 PM. Present were Commissioners Tim Carey, Andrea Chymiy, Jay Rosenberg and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Chief Jared Moravec; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

BUSINESS AGENDA

1. BIFD Branding Project – Carol Hoffman

On March 31, 2022, the Board requested that a BIFD branding project be added to the 2022 Work Plan. Carol Hoffman, Hoffman Design Group, joined the meeting and gave a summary of her branding experience and queried the Board regarding the scope of the project. The goal of the branding project is to provide a framework for consistent, cohesive, and professional messaging from the Department across all communications, both internal and external. Ms. Hoffman will submit a proposal for her services during the discovery, execution and implementation phases of the project.

2. Board Chair

Commissioner Isenman had agreed to continue as Board Chair for the first half of 2022. Commissioner von Ibsch nominated Commissioner Rosenberg to serve as Board Chair from July 1, 2022 to June 30, 2023. Commissioner Chymiy seconded the motion and the motion passed unanimously.

FIRE CHIEF'S REPORT

- CWPP update: DC Moravec provided an update on the Community Wildfire Protection Plan (CWPP). The Department is waiting for comment from COBI on several items prior to final publishing.
- July 4th planning: DC Moravec briefed the Board on Department preparations for the July 4th weekend which includes events on the Island on July 2nd, July 3rd and July 4th.
- Hiring update: Chief Teran informed the Board that the prospective lateral Paramedic applicant has withdrawn from consideration due to personal reasons. In addition, the Department will begin the process of establishing a Firefighter/EMT hiring list this summer to fill any vacancies.
- Commissioner Picnic "Save the Date": Chief Teran reminded the Board of the upcoming KCFCA picnic on July 16th in Poulsbo.

- Fire Chief/Volunteer meeting: Chief Teran briefed the Board on his recent meeting with the volunteers. The intent of the meeting was for a general check in with the volunteers and to stress the importance of participation with the Department.
- Administrative Plan workshop dates: Chief Teran informed the Board that it is staff's intention to hold a workshop on the Administrative Plan during the summer months. Staff will poll the Commissioners for availability in July and August.
- Washington Fire Chiefs Conference overview: Chief Teran provided a recap of the recent WFC Conference. Primary topics of discussion included staffing challenges Departments across the State are facing including hiring and retention of firefighters and mental health concerns of firefighters.

Chief Teran was awarded the Dan Packard Fire Chief of the Year award by the Washington Fire Chiefs Association. The WFC singled out Chief Teran saying the following:

"Chief Teran has exemplified all of the characteristics of Chief Packer in his far-reaching years of service to the greater Washington Fire Service. He has provided strong leadership, endurance, patience, and professional conduct meeting the highest ideals of a professional chief officer within our great State."

GOOD OF THE ORDER

Commissioner Chymiy inquired as to when "ride alongs" for high school students will resume. DC Moravec indicated that staff is working to reestablish ride alongs which have been on hiatus since the onset of the pandemic.

Commissioner Rosenberg provided information regarding Kitsap 911 staffing challenges.

Commissioner Isenman provided a recap of the successful fire extinguisher event held in May.

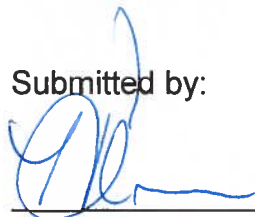
CONSENT AGENDA

(Vouchers totaling \$807,486.42, May Payroll, Meeting Minutes 5/12/22) Commissioner von Ibsch moved to approve the Consent Agenda as presented. Commissioner Carey seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 6:28 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

June 23, 2022